

Minutes

**NEW BUFFALO TOWNSHIP REGULAR MEETING - HELD ELECTRONICALLY VIA ZOOM
DECEMBER 21, 2020 7:00 PM
17425 RED ARROW HIGHWAY
NEW BUFFALO, MICHIGAN 49117**

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Roll Call: Heit, Iazzetto, Rahm, Rogers, & Zabicki

All present and members attended from their homes in New Buffalo Township.

Pledge of Allegiance was recited.

2. ITEMS TOO LATE FOR PRINTED AGENDA

n. Brooks Architectural Inc. Invoice

o. BCRD Permit Fee

p. General Code Ordinance Review

3. APPROVE AGENDA

Rogers moved, Iazzetto seconded to approve the agenda.

Heit Yes

Iazzetto Yes

Rahm Yes

Rogers Yes

Zabicki Yes

Motion Carried

4. PUBLIC COMMENTS ON AGENDA ITEMS – were received.

5. PRESENTATION – 2019 – 2020 Audit, Brian Hake, Kruggel Lawton

6. REPORTS – were received

7. CONSENT AGENDA

Rogers moved, Heit seconded to approve items on the consent agenda:

Minutes of the November 16 & 30, 2020 meetings

Treasurer's Report

Bills

1. General \$109,700.59
2. Building \$10,934.89
3. Sewer & Water \$111,470.72

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4. Park Millage \$4,940.12
5. Public Safety Millage \$804,772.13
6. LRSB Discretionary \$20,327.81
7. Payroll \$55,841.33

Approve the proposal from Moses Fire Equipment, Inc. for \$1,386 for the Fire Department.

Renew the contract with Pajay, Inc. for snowplowing indefinitely and allow for a 30 day notice for cancellation by either party.

Approve 2021 contributions to employee health savings accounts for any employee on the Township Health insurance plan, \$2,000 for singles and \$4,000 for families.

Approve the Application/Letter of Agreement for work with AT & T for \$3,397.13 for necessary work for the new Public Safety building.

Approve the 2021 Meeting Date Calendar

Approve Salary Adjustments for Employees

Approve Payment to Foster Swift for \$5,782.50 for services regarding the Pleasure Isle Marina donation.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

8. NEW BUSINESS

a. Payment #1 Public Safety Building Project

Rahm moved, Rogers seconded to approve Payment #1 for the Public Safety Building Project in the amount of \$691,045.51.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

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b. Public Safety Special Assessment District Resolution #1

Zabicki resolved, Iazzetto seconded to adopt the Public Safety Special Assessment District Resolution #1.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Resolution Adopted

c. Resolution Public Act 152

Rahm resolved, Zabicki seconded to:

WHEREAS, MCL 15.586(1) being Section 8(1) of P.A. 152 of 2011, states that “By a 2/3 votes of its governing body each year, a local unit of government may exempt itself from the requirements of this act for the succeeding year.”; and

WHEREAS, the Township Board desires to exempt the Township from its requirements of the Act for the year 2021;

NOW THEREFORE, it is resolved that:

1. The Township hereby exercises its option under MCL 15.586(1) and exempts itself from the requirements of P.A. 152 of 2011 for the year 2021.
2. A copy of this Resolution shall be forwarded to the appropriate State agency(ies) as necessary.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Resolution Adopted

d. Board and Committee Appointments

Heit moved, Iazzetto seconded to approve the following appointments:

Reappoint Katharine Butler, Martha Ondrus, and Dorothy Palen to the Board of Review, terms expiring 12-31-22

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Appoint Shawn Armstrong and Vernon Levine to The Planning Commission, terms expiring 12-31-23

Reappoint Michelle Heit and Judith Zabicki to the Cemetery Board, terms expiring 11-19-24 and 11-19-22 respectively

Reappoint Ron Oselka and Ron Farina to the Corridor Improvement Authority, terms expiring 12-31-24

Reappoint Judith Zabicki to The Pokagon Fund, Pete Rahm to the Local Revenue Sharing Board and Zoning Board of Appeals, and Patty Iazzetto to the Planning Commission as New Buffalo Township Representatives

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

e. Resolution #20201221 – Berrien County Designated Assessor

Iazzetto resolved, Rogers seconded to adopt Resolution #20201221 as attached.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Resolution Adopted

f. Resolution #20201221B – Emergency Management Liaison

Rogers resolved, Rahm seconded to adopt Resolution #20201221B, appointing Supervisor Michelle Heit as emergency management liaison.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Resolution Adopted

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g. Resolution #20201221C – EDA Grant

Heit resolved, Iazzetto seconded to adopt Resolution #20201221C – authorizing application to the Economic Development Administration (EDA) for a grant regarding the Union Pier trailhead parking lot.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Resolution Adopted

h. Performance Resolution for Governmental Agencies – MDOT

Heit resolved, Zabicki seconded to adopt the Performance Resolution for Governmental Agencies as required by MDOT.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Resolution Adopted

i. Prein & Newhof Proposal – Lift Station Improvements

Rogers moved, Zabicki seconded to approve the proposal from Prein & Newhof for \$87,000 for lift station improvements.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

j. Pleasure Isle Marina Manager

Rahm moved, Rogers seconded to approve hiring Julia Flick as Pleasure Isle Marina Manager for a salary of \$200 per month, and \$15 per hour, effective 1-1-21 and give her authority to purchase up to \$1,000 as needed for marina use.

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Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

k. Agreement for Extraterritorial Fire Service

Heit moved, Zabicki seconded to approve the Agreement for Extraterritorial Fire service with the City of New Buffalo.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

l. Motorola Solutions Quote

Iazzetto moved, Zabicki seconded to approve the proposal from Motorola Solutions for \$7,652.75 for a radio system at the new Public Safety Building.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

m. Quotes for New Public Safety Building

Heit moved, Iazzetto seconded to approve the quotes from Tiffin Metal Products for \$34,595 for lockers, from Moses Fire Equipment for \$3,036 for gear racks, and from Metro Business Interiors for \$47,533.00 for furniture for the new Public Safety Building.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

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n. Brooks Architectural Invoice

Rahm moved, Zabicki seconded to approve an invoice from Brooks Architectural Inc. for the amount of \$60,207.76.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

o. BCRD Permit Fee

Zabicki moved, Heit seconded to approve a permit fee of \$200 to the BCRD for working in the Right of Way due to a watermain break.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

p. General Code Ordinance Invoice

Heit moved, Rahm seconded to approve payment of \$2,248.50 for the invoice from General Code.

Heit Yes
Iazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Yes

Motion Carried

9. PUBLIC COMMENTS - were called for.

10. FINANCIAL REPORTS – were received

11. COMMENTS FROM THE BOARD

12. ADJOURNMENT

Rahm moved, Rogers seconded to adjourn at 7:50 p.m.

Heit Yes

Iazzetto Yes

Rahm Yes

Rogers Yes

Zabicki Yes

Motion Carried

Submitted,

Judith H. Zabicki

Clerk