

NEW BUFFALO TOWNSHIP BOARD REGULAR BOARD MEETING
October 16th, 2023 4:00 P.M.
17425 Red Arrow Hwy. New Buffalo, MI 49117

1. ROLL CALL

Roll Call: Heit, Iazzetto, Rahm, Rogers & Zabicki

Absent: None

Pledge of Allegiance

2. SPECIAL PRESENTATION

Dorothy Palen was honored for her service to New Buffalo Township with special tributes from the State of Michigan and Berrien County. She has served on the Board of Review for fifteen years and as an Election Inspector for fifty years. She also served the youth of the New Buffalo as a bus driver for many years.

3. ITEMS TO LATE FOR THE PRINTED AGENDA

Add an invoice from EMC in the amount of \$2,729.00 for insurance coverage of two (2) Ford Rangers to the Consent Agenda

Add an invoice from Election Source in the amount of \$20.42 for blank Nominating Petition forms for villages to the Consent Agenda

4. APPROVE AGENDA

Iazzetto moved, Rogers supported to approve the agenda.

Roll Call Vote:

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

5. PUBLIC HEARING ON THE EXIT 4 WATER & SEWER SPECIAL ASSESSMENT DISTRICT

Iazzetto moved, Rogers supported to open the public hearing on the Exit 4 Water and Sewer Special

Assessment District.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

PUBLIC COMMENT ON EXIT 4 WATER & SEWER SPECIAL ASSESSMENT

None

One letter was received and is included with the Minutes.

Zabicki moved, Rogers supported to close the public hearing on the Exit 4 Water and Sewer Special Assessment District.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

6. REPORTS

- Building
- Fire
- GRSD
- Library
- LRSB
- Marina
- NBARA
- Park
- Pine Grove Cemetery
- Pokagon Fund
- Police

7. PUBLIC COMMENT – The board heard comments from the public.

8. CONSENT AGENDA

Rogers moved, Heit supported to approve items on the consent agenda.

Minutes of the September 18th Meeting

Treasurer's Report

Bills

1. Building \$7,152.10
2. General \$412,889.15
3. Marina \$7,226.59
4. Park Millage \$16,751.19
5. Payroll \$72,704.10
6. Public Safety Millage \$143,352.86
7. Sewer & Water \$97,005.55
8. Trust & Agency \$9,386,047.41

Approve reimbursement to Building Inspector William Lambert in the amount of \$555.00 for cost of training and mileage.

Approve the following bond payments:

- \$45,625.00 for the Public Safety Building;
- \$30,162.50 for Harbor Country Drive sewer;
- \$9,312.50 for U.S. 12/Behner water; and
- \$29,900.00 for Wilson Road water and sewer.

Appoint Ronald Oatsvall as a secondary Building Inspector effective immediately at a rate of \$40.00 per hour.

Approve payment of \$1,525.95 to New Buffalo Area Schools for fuel.

Approve payment to EMC in the amount of \$2,729.00 for insurance coverage of two (2) Ford Rangers.

Approve payment to Election Source in the amount of \$20.42 for blank Nominating Petition forms for villages.

Roll Call Vote:

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

9. NEW BUSINESS

a. Fire Department Grant Match

lazzetto moved, Rogers supported to approve a payment not to exceed \$10,000 to Chikaming Township as the township's 5% match for a SCBA FEMA Grant.

Motion CARRIED

b. The Edge Information Technology Services Contract

Rahm moved, Rogers supported to approve one-year contract with The Edge for information technology services with an automatic renewal unless either party provides written notice to the other of intent to terminate at least 90 days prior to the end of the current term.

Motion CARRIED

c. Job Title Change and Pay Increase

Heit moved, Zabicki supported to approve changing the Administrative Assistant job title to Financial Administrator and an increase to the pay rate for this position to \$30.50 per hour effective immediately.

Motion CARRIED

d. Election Agreement

Zabicki moved, Heit supported to approve an agreement with Berrien County for the purpose of operating joint early voting sites at a cost of \$1,563.16 per election.

Motion CARRIED

e. SLU Approval – The ReLeaf Center

Rahm moved, Rogers supported to grant preliminary approval of The ReLeaf Center of New Buffalo to operate an Adult-Use Marihuana Retail Establishment at 10271 US Hwy 12, New Buffalo, MI being 11-13-0001-0005-05-4 with the following condition: The Berrien County Health Department approves the onsite water and sanitary system.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes

Zabicki Yes

Motion CARRIED

f. Wightman Proposal – Exit 4 Water and Sewer

lazzetto moved, Rogers supported to approve a proposal from Wightman for the Exit 4 water and sewer special assessment project in the amount of \$15,000 for soil boring, \$92,000 for design engineering, and \$88,000 for construction administration.

Motion CARRIED

g. Renewable Energy Facilities Resolution

Heit moved, Rogers supported to adopt resolution #20231016 stating the township's opposition to legislature regarding renewable energy facilities in Michigan.

Roll Call Vote:

Heit Yes

lazzetto Yes

Rahm Yes

Rogers Yes

Zabicki Yes

Resolution ADOPTED

10. BOARD COMMENTS

11. ADJOURNMENT

Rahm moved, Rogers supported to adjourn at 4:52 pm

Motion CARRIED

SUBMITTED BY

Judith H. Zabicki
New Buffalo Township Clerk