

**NEW BUFFALO TOWNSHIP BOARD
REGULAR BOARD MEETING
June 19th, 2023 4:00 P.M.
17425 Red Arrow Hwy. New Buffalo, MI 49117**

1. ROLL CALL

Roll Call: Heit, Iazzetto, Rahm, Rogers & Zabicki

Present: All

Pledge of Allegiance

2. PUBLIC HEARING ON THE 2023-2024 BUDGET

Heit moved, Rahm supported to open the public hearing on the 2023-2024 budget.

Roll Call Vote:

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

PUBLIC COMMENT ON 2023-2024 BUDGET

Zabicki moved, Iazzetto supported to close the public hearing on the 2023-2024 budget.

Roll Call Vote:

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

3. ITEMS TO LATE FOR THE PRINTED AGENDA

None.

4. APPROVE AGENDA

Rahm moved, Rogers supported to approve the agenda.

Roll Call Vote:

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

5. REPORTS

- Building
- Fire
- Galien River Sanitary District
- Library
- LRSB
- Marina
- Park
- Pine Grove Cemetery
- Police

6. PUBLIC COMMENT

7. CONSENT AGENDA

Rogers moved, Heit supported to approve items on the consent agenda.

Minutes of the May 15th and May 17th Meetings

Treasurer's Report

Bills

1. General \$215,718.79
2. Building \$12,994.02
3. Sewer & Water \$109,368.54
4. Park Millage \$20,321.77
5. Public Safety Millage \$108,137.19
6. LRSB Discretionary \$250,858.30

- 7. Marina \$92,619.76
- 8. Payroll \$75,854.57
- 9. Trust & Agency \$422.56

Approve update to the Employee Handbook to increase meal reimbursement from \$30.00 per day to up to \$12.00 for breakfast, up to \$13.00 for lunch and up to \$25.00 for dinner.

Increase weekly stipend to \$150.00 per week to Country Lane Remodeling for mowing at the Public Safety Building, effective July 1st, 2023

Approve engagement letter from bonding council Miller Canfield for a water and sewer special assessment on US 12 at exit 4 in the amount of \$21,500.

Approve invoice from Wightman in the amount of \$11,992.50 for engineering services.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

8. NEW BUSINESS

a. 2022-2023 Budget Amendments

lazzetto moved, Rogers supported to approve the 2022-2023 Budget Amendments.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

c. Budget Resolution

Heit resolves, Zabicki supported to adopt the Budget Resolution 20230619a as presented for the 2023-2024 fiscal year.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

d. Employee Wages

Rahm moved, Zabicki supported to increase wages:

Effective July 1st, 2023: 4% for all full-time employees, including the Fire Chief, Assistant Fire Chief, and all Firefighters & Fire Inspector with the exception of the Building & Zoning Administrator, Building & Zoning Assistant.

Township Hall and Fire Station 1 & 2 cleaning wage increased to \$25per hour.

Building Administrator Salary increase 10%.

Planning Commissioner Coordinator annual Salary increased to \$12,000.

Building & Zoning Assistant hourly pay increased to \$23 per hour.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

e. Resolution to Establish Officer's Salaries

Zabicki resolves, lazzetto supported to adopt resolution 20230619b to Establish Township Officer's Salaries effective July 1st, 2023.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

f. Public Safety Millage Resolution

Heit resolves, Rahm supported to adopt resolution 20230619c regarding extra-voted millage for public safety services,

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

g. Neighbor by Neighbor Non-Profit Resolution

Rogers resolves, Heit supported to adopt Resolution 20230619d recognizing Neighbor by Neighbor as a non-profit organization operating in the community.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

h. Deputy Foundation Payment

Rogers moved, Zabicki supported to approve payment of \$86,666.66 to the Deputy Foundation from the Marina Fund.

Motion CARRIED

i. Water Service Inspection & Meter Replacement

Rahm moved, Heit supported to approve a quote for a water service inspection project to satisfy EGLE's Lead & Copper Rule requirement and replacement of 20 water meters in the amount of \$180,750 which includes a quote from Wightman & Associates for engineering in the amount of \$28,400.

Motion CARRIED

j. Marquette Greenway Agreement

Zabicki moved, Heit supported to approve an Interlocal Cooperation Agreement between the Township and Northwestern Indiana Regional Planning Commission regarding the Marquette Greenway.

Motion CARRIED

k. Deputy Clerk Wage & ZBA Resignation

Zabicki moved, Rahm supported to approve a per hour wage of \$20 for appointed Deputy Clerk Michelle Hannon, not to exceed 35 hours a week and to accept Michell Hannon’s resignation from the Zoning Board of Appeals effective June 20th 2023.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

l. Michigan Fire Grant

Heit moved, lazzetto supported to approve a Michigan Fire Equipment Fire Grant Application for \$30,000.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

m. Outdoor Assembly Application

Rahm moved, Rogers supported to approve an Outdoor Assembly Permit Application for Michiana Humane Society on July 29th, 2023 at 11551 Marquette Drive.

Heit	Yes
lazzetto	Yes

Rahm Yes
Rogers Yes
Zabicki Yes

Motion CARRIED

9. BOARD COMMENTS

10. ADJOURNMENT

Rahm moved, Rogers supported to adjourn at 4:45 pm

Motion CARRIED