

**NEW BUFFALO TOWNSHIP BOARD
REGULAR MEETING HELD VIA ZOOM
MAY 17, 2021 7:00 P.M.
17425 Red Arrow Hwy. New Buffalo, MI 49117**

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Roll Call: Heit, Iazzetto, Rahm, Rogers, & Zabicki

Heit, Iazzetto, Rahm, & Zabicki present and attending from New Buffalo Township, Berrien County, Michigan.

Rogers was absent.

Pledge of Allegiance

2. ITEMS TOO LATE FOR PRINTED AGENDA:

- o. Resolution – House Bill Short Term Rentals
- p. Resignation – Firefighter Cluster
- q. Appliances – Public Safety Building

3. APPROVE AGENDA

Rahm moved, Iazzetto seconded to approve the agenda.

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

4. PRESENTATION – 2021 New Buffalo Summer Day Camp

5. REPORTS were presented to the Board.

6. PUBLIC COMMENTS were received by the Board

7. CONSENT AGENDA

Rahm moved, Heit seconded to approve items on the consent agenda:

Minutes of the April 19, 2021 Meetings

Treasurer's Report

Bills

1. General \$13,816.91
2. Building \$6,628.51
3. Sewer & Water \$115,789.70
4. Park Millage \$2,556.93
5. Public Safety Millage \$630,507.94
6. LRSB Discretionary \$13,628.07
7. Marina \$912.24
8. Payroll \$55,129.68

Approve the quote from JP Gillen/Edge for \$843.75 for a new computer for the Code Enforcement Officer.

Approve the quote from JP Gillen/Edge for \$8,412.10 for technology infrastructure at the new Public Safety Building.

Approve the quote from Hapco for \$3,250 for hardware for the banners as part of the Union Pier project.

Approve the proposal from Arnt Asphalt for \$2,480 for work at the water department properties.

Approve tree work for the new Public Safety building be done by Treecore LLC for \$2,150

Approve a grant be written to The Pokagon Fund for \$2,900 for Public Safety Day, School Supply giveaway.

Approve quote from Burkholder Excavating for \$20,000 for work at the Union Pier Improvements, trail head parking lot, to be paid from LRSB funding.

Approve bond principal payment for the new Public Safety Building in the amount of \$210,000.00.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

8. NEW BUSINESS

a. Payment #6 Public Safety Building Project

Rahm moved, lazzetto seconded to approve Payment #6 for the Public Safety Building Project in the amount of \$543,181.20.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

b. Change Order #1 for the Public Safety Building

lazzetto moved, Zabicki seconded to approve Change Order #1 for the Public Safety Building Project.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

c. Payment Applications #6 for Union Pier Trailhead Project

Zabicki moved, lazzetto seconded to approve Payment Applications #6 for Roggow Construction Company for the Union Pier trailhead project of \$13,407.75 which is New Buffalo Township's half.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

d. Payments #1, 2, & 3 & Change Order #1 – Lift Station and Controls Upgrade Project

Rahm moved, Zabicki seconded to approve Payments #1, 2, & 3 in the amounts of \$5,315.40, \$77,400, and \$24,030 and Change Order #1 for the Lift Station Controls Upgrade Project.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

e. Resolutions #05172021A, B & C – Ordinances

lazzetto resolved, Zabicki seconded to approve Resolutions 05172021A, B & C – Resolutions to Adopt Dangerous & Unsafe Building Ordinance, Litter and Debris Ordinance, & Anti-Noise and Public Nuisance Ordinance.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Resolution Adopted

f. 2021 New Buffalo Summer Day Camp

Zabicki moved, Rahm seconded to approve the New Buffalo Township sponsor and facilitate the 2021 New Buffalo Summer Day Camp program by providing bookkeeping and business services, subject to approval of discretionary funding by The Pokagon Fund.

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

g. Appoint Interim Building Inspector

Zabicki moved, Heit seconded to appoint Ed Carpenter as Interim Building Inspector at a rate of \$40 per hour.

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

h. Acceptance of O'Brien Watermain Extension

Rahm moved, Zabicki seconded accept, upon recommendation of Utilities Supervisor, Archie Barkman, the O'Brien Watermain Extension.

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

i. Professional Services Agreement with Prein & Newhof

Heit moved, Rahm seconded to approve the Master Agreement for Engineering Services with Prein & Newhof.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

j. Letter of Engagement – Kruggel Lawton CPA

Zabicki moved, lazzetto seconded to approve the Letter of Engagement for Kruggel Lawton CPA.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

k. Resolutions 05172021D – USDA Grant and Local Match for the Union Pier Improvements, trail head parking lot.

Heit resolved, lazzetto seconded to approve Resolutions 05172021D for the USDA Grant and Local Match of \$150,000 for the Union Pier Improvements, trail head parking lot.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Resolution Adopted

I. Resolution to Adopt Articles of Incorporation – New Buffalo Area Recreational Authority

Rahm resolved, Zabicki seconded to adopt the Articles of Incorporation for the New Buffalo Area Recreational Authority (NBARA).

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Resolution Adopted

m. Berrien County Township Road Agreement

Zabicki moved, Heit seconded to approve the Berrien County Township Road Agreement for 2021.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Absent
Zabicki	Yes

Motion Carried

n. Building Department Fees

Rahm moved, Zabicki seconded to approve the increase of the Building Department fees as follows:

Compliance from \$25 to \$50
Temporary Use (New, i.e. food trucks) \$100
Site Plan Administrative Review (New, permitted uses C1, C2, overlay districts \$300)
Demolition Permit from \$20 to \$25
Planning Commission Meetings, all \$500 except for Rezoning which remains \$625
Special Land Use from \$460 to \$500
Planned Unit Development from \$460 to \$500
Private Road from \$460 to \$500

Heit Yes
lazzetto Yes
Rahm Yes
Rogers Absent
Zabicki Yes

Motion Carried

o. Resolution 20210517E – Opposing Michigan House Bill

Zabicki resolved, Heit seconded to adopt Resolution 20210517E, Opposing Michigan House Bill 4722 Regarding Short-Term Rentals.

Heit Yes
lazzetto Yes
Rahm Yes
Rogers Absent
Zabicki Yes

Resolution Adopted

p. Resignation – Firefighter Jonathan Cluster

Heit moved, Zabicki seconded to accept, with regret, the resignation of Firefighter Jonathan Cluster.

Heit Yes
lazzetto Yes
Rahm Yes
Rogers Absent
Zabicki Yes

Motion Carried

q. Appliances – Public Safety Building

Heit moved, lazzetto seconded to approve Chief Flick purchase appliances for the new Public Safety Building, not to exceed \$3,200.

Heit Yes
lazzetto Yes

Rahm Yes
Rogers Absent
Zabicki Yes

Motion Carried

9. COMMENTS FROM THE BOARD

Supervisor Heit updated the Board on putting Fire Station #2 up for sale soon and the progress of the Union Pier Improvements project.

10. ADJOURNMENT

Rahm moved, lazzetto seconded to adjourn at 7:59 p.m.

Heit Yes
lazzetto Yes
Rahm Yes
Rogers Absent
Zabicki Yes

Motion Carried

Submitted,

Judith H. Zabicki
Clerk