

**NEW BUFFALO TOWNSHIP BOARD
REGULAR BOARD MEETING
APRIL 17thth, 2023 4:00 P.M.
17425 Red Arrow Hwy. New Buffalo, MI 49117**

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Roll Call: Heit, Iazzetto, Rahm, Rogers, & Zabicki
All Present

Pledge of Allegiance

2. ITEMS TOO LATE FOR PRINTED AGENDA

Invoice to Co-alliance for \$883.41 add to Consent Agenda

3. APPROVE AGENDA

Iazzetto moved, Rahm supported to approve the agenda.

Roll Call Vote:

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

4. PUBLIC COMMENT

5. REPORTS

Building
PGCA
Fire
GRSDA
Library
LRSB
Marina
Park
Pokagon Fund
Police

6. CONSENT AGENDA

Rogers moved, Rahm supported to approve;

Minutes of the March 20th, 2023 regular township board meeting and March 29th, 2023 special township board meeting

Treasurer's Report

Bills

1. General \$15,776.64
2. Building \$8,356.84
3. Sewer & Water \$257,850.88
4. Park Millage \$10,878.97
5. Public Safety Millage \$337,599.47
6. LRSB Discretionary
7. Marina \$4,458.61
8. Trust & Agency
9. Payroll \$76,391.33

Approve marina cleaning pay increase to \$50.00 per cleaning visit during the off season (twice a month) and \$100.00 weekly from April 15th to October 15th.

Approve the Friends of NBTFD Fired Up 5K event on September 23rd, 2023.

Approve quote from Midwest Glass for two-way electronic communications at 2 reception windows in the amount of \$4,975.00.

Approve writing a grant to the Pokagon Fund for a CPR class in the amount of \$1,050.00.

Approve quote from Country Lane for painting, caulking and damage repair to outside of building at Pleasure Isle Marina in the amount of \$4,425. Percentage of this to be paid by upstairs condo owner.

Approve invoice from The Edge for 2 new printers in the amount of 1,246.80.

Approve invoice from Four Winds Casino for water in the amount of \$12,423.00.

Approve invoice from Co-Alliance in the amount of \$883.41.

Roll Call Vote:

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

7. NEW BUSINESS

a. Emergency Liaison Resolution

Rahm resolves, Rogers supported to adopt resolution 2023-04-17 appointing Supervisor Michelle Heit as the Emergency Liaison to the Berrien County Sheriff's Office.

Roll Call Vote:

Heit	Yes
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lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

b. Marihuana Zoning Ordinance Amendment

Heit moved, Zabicki supported to approve the Marihuana Zoning Ordinance Amendment with the inclusion of “the south side of Holiday Drive through to Kinst Road”.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

c. Marihuana Regulatory Ordinance

Zabicki moved, Rahm supported to approve the Marijuana Regulatory Ordinance.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

d. Marihuana Overlay Map

Heit moved, Rogers supported to approve the Marihuana Overlay Map with the inclusion of “the south side of Holiday Drive through to Kinst Road”.

Roll Call Vote:

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

e. Marihuana Establishment Application Fee Resolution

Zabicki resolved, Iazzetto supported to adopt Resolution #2023-04-17A to establish a Fee of \$5,000.00 for a Yearly Marihuana Establishment Application.

Roll Call Vote:

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

Motion CARRIED

f. Marihuana Application

Heit moved, Rahm supported to approve the Marihuana Establishment Application.

Motion CARRIED

g. Seasonal Park Employee

Rahm moved, Zabicki supported to approve hiring Monique Carpenter and Sam Donnelly at \$15.00 per hour, and Ben Coffeen at \$16.00 per hour for the seasonal park employee position upon receiving clear background checks, drug tests and physicals.

Motion CARRIED

h. Escrow Policy

Zabicki moved, Iazzetto supported to approve the new escrow policy.

Motion CARRIED

i. Special Event Fireworks Ordinance & Application

Iazzetto moved, Rogers supported to approve the Fireworks Special Event Ordinance and Application.

Motion CARRIED

j. Fireworks Permit Fee Resolution

Zabicki resolved, Heit supported to adopt Resolution 2023-04-17b to establish a fee of \$400.00 for a special event firework display permit.

Roll Call:

Heit	Yes
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lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Yes

k. Election Agreement

Heit moved, Rahm supported to authorize the Clerk Judith H. Zabicki to negotiate on behalf of the Township, an agreement with local communities and the Berrien County Clerk regarding ‘9 days of early voting’ in upcoming elections.

Motion CARRIED

l. Trailhead cleaning and Maintenance

Heit moved, Zabicki supported to approve hiring Kaitlyn Poff as a seasonal employee for cleaning and maintenance of the Union Pier Trailhead Restrooms at the rate of \$100 per week.

Motion CARRIED

m. Lift Station Pump Rebuild

Rogers moved, Heit supported to approve quote from Kennedy Industries for a lift station pump rebuild in the amount of \$20, 765.00 for the Maudlin Road Station.

Motion CARRIED

n. Road Department Agreement

lazzetto moved, Rogers supported to approve the 2023 road agreement with the Berrien County Road Department for work on Lakeshore, Glassman & Shedd Road in the amount of \$253,142.00.

Motion CARRIED

o. Resignation

Heit moved, Rogers supported to accept the resignation from Utility Department Assistant Nick Jackson.

Motion CARRIED

8. ADJOURNMENT

Rahm moved, Rogers supported to adjourn at 4:35 p.m.

Submitted by,
Judith H. Zabicki, New Buffalo Township Clerk