

**NEW BUFFALO TOWNSHIP BOARD
REGULAR BOARD MEETING MINTUES
January 17th, 2023 4:00 P.M.
17425 Red Arrow Hwy. New Buffalo, MI 49117**

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Roll Call: Heit, Iazzetto, Rahm & Rogers

Zabicki was absent

Pledge of Allegiance

2. ITEMS TOO LATE FOR PRINTED AGENDA - none

3. APPROVE AGENDA

Rahm moved, Iazzetto seconded to approve the agenda.

Heit	Yes
Iazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Absent

Motion carried

4. PRESENTATION – 2021 2022 AUDIT, BRIAN HAKE – KRUGGEL LAWTON

5. PRESENTATION – RED ARROW HIGHWAY LINEAR PARK

6. PUBLIC HEARING – 5 YEAR PARK PLAN

Rahm moved, Rogers seconded to open the public hearing on the New Buffalo Township 5 Year Park Plan.

Heit	Yes
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lazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Absent

Motion carried

7. PUBLIC COMMENT ON 5 YEAR PARK PLAN – none

Rahm moved, Rogers seconded to close the public hearing on the 5 Year Park Plan.

Heit Yes
lazzetto Yes
Rahm Yes
Rogers Yes
Zabicki Absent

Motion carried

8. REPORTS – were presented to the board

9. PUBLIC COMMENTS – were called for

10. CONSENT AGENDA

Rogers moved, Heit seconded to approve items on the consent agenda:

Minutes of the December 12th, 2022 township board meeting

Treasurer's Report

Bills

1. General	\$22,769.44
2. Building	\$6,983.08
3. Sewer & Water	\$79,902.79
4. Park Millage	\$6,459.16
5. Public Safety Millage	\$78,561.70
6. LRSB Discretionary	\$271.50
7. Marina	\$1,158.80
8. Trust & Agency	0
9. Payroll	\$62,582.66

Approve updated 2023 meeting date and office closure calendar

Approve \$5,000 to the New Buffalo Area Recreational Authority

Increase Fire Chief Jamie Flick's credit card limit to \$5,000

Re-appoint Julie Flick, Dorothy Palen and Martha Ondrus to the Board of Review

Approve allowing employees to submit a letter asking to access their full year of HSA funds to be approved by Supervisor

Approve quote from Techexperience LLC for \$571.60 for marina keypad

Approve Ice Rescue Training for Andrew Flick, Noah Sharum and Mike Plis in the amount of \$25.00 per firefighter

Approve Battery Fire Training for Paul Ciccarelli and John Conlin for \$20.00 per firefighter

Approve Mike Plis, Paul Ciccarelli and Jamie Flick attend Fireground Survival Program at \$40.00 per firefighter

Approve purchase of 4 Milwaukee M28V 5 amp battery in the amount of \$1,100 from MI Rescue Resources LLC

Approve Clerk Judy Zabicki, Supervisor Michelle Heit and Deputy Treasurer Jackie Poff attend the Michigan Township Association, plus meals, hotel and mileage.

Approve payment of \$225.00 for Limited Treatment Short Course training for Alex Keen plus meals and 3-night stay at training site

Approve Board of Review Training for Julie Flick, Martha Ondrus and Dorothy Palen at \$100.00 per person

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Absent

Motion carried

11. NEW BUSINESS

a. 5 Year Park Plan Resolution

lazzetto resolved, Rogers seconded to adopt Resolution 20230117a regarding the 5 Year Park Plan.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Absent

Resolution adopted

b. Berrien County Hazard Mitigation Plan Resolution

Rahm resolved, Rogers seconded to adopt Resolution 20230117b regarding the Berrien County Hazard Mitigation Plan.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Absent

Resolution adopted

c. Pokagon Fund Grant – Red Arrow Hwy Linear Park

lazzetto moved, Heit seconded to approve a discretionary grant application to the Pokagon Fund for \$360,000 for the Red Arrow Highway Linear Park.

Motion carried

d. Board of Review Resolution – Protest in Writing

Heit resolved, Rogers seconded to adopt Resolution 20230117c to allow local residents to protest in writing to the Board of Review.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Absent

Resolution adopted

e. December Board of Review Resolution

Rahm resolved, Rogers seconded to adopt Resolution 20230117d to allow the Board of Review to set an alternate date for the December 2023 Board of Review.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Absent

Resolution adopted

f. July Board of Review Resolution

Heit resolved, Rogers seconded to adopt Resolution 20230117e to allow the Board of Review to set an alternate date for the July 2023 Board of Review.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Absent

Resolution adopted

g. Poverty Guideline Resolution

lazzetto resolved, Heit seconded to adopt Resolution 20230117f to adopt the poverty exemption guidelines and asset level test from the US Dept. of Health and Human Services.

Heit	Yes
lazzetto	Yes
Rahm	Yes
Rogers	Yes
Zabicki	Absent

Resolution adopted

h. Lift Station Payment Application #6

Rogers moved, Heit seconded to approve payment application #6 for lift station 51, 52, & 53 replacement project to Selge Construction for \$36,155.19.

Motion carried

i. Utility Superintendent

Rahm moved, Rogers seconded to approve moving Alex Keen to the position of Utility Superintendent with the annual salary of \$73,000 starting on January 29th, 2023 with a \$400.00 monthly vehicle stipend and a total of 3 weeks of vacation starting on employee's anniversary date.

Motion carried

j. Advisory Utility Superintendent Pay

Heit moved, Rogers seconded to approve moving Archie Barkman to the position of Advisory Utility Superintendent at a weekly salary of \$2,500 in order to continue operating under his license starting on February 1st, 2023 until June 30, 2023, upon approval from MERS.

Motion carried

k. Temporary Deputy Clerk

Rogers moved, Iazetto seconded to approve paying Temporary Deputy Clerk Julie Flick \$20.00 per hour on an “as needed” basis starting on January 4th, 2023.

Motion carried

l. Utility Department Worker

Rogers moved, Iazetto seconded to approve pay increase to \$27.50 per hour for Utility Worker Nick Jackson effective January 29th, 2023.

Motion carried

12. ADJOURNMENT

Rahm moved, Rogers seconded to adjourn at 4:59 p.m.

Motion carried

Meeting adjourned at 4:59 p.m.

Respectfully submitted by,

Michelle Heit
Supervisor