

## NEW BUFFALO TOWNSHIP RENTAL HOUSE RULES AND GUEST BOOK SUGGESTION LIST

Building and Zoning Department

17425 Red Arrow Highway, New Buffalo, MI 49117 - Phone (269) 469-1011



### **House Rules/ Guest Book Suggestion List:**

*House Rules or Guest Guide to facilitate ordinance, legal, and safety understanding, you may want to include the information below. The easiest way to remediate an issue is to prevent it in the first place.*

- Have a home fire escape plan.
- Ask guests to familiarize themselves with the address in case of an emergency
- Ask guest to review the home fire escape plan
- Parking map to help guests stay in approved parking
- Smokers smoke outside the home.
- Matches and lighters are stored in a secure cabinet.
- Lit candles are not left unattended.
- Small appliances are unplugged when not in use.
- Adult stays in the kitchen when stovetop is in use.
- Ensure you relay parking rules for your building and neighborhood to your guest.
- rentals do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate provisions of any state law or local code pertaining to noise or disorderly conduct

### **Suggestions:**

- Change smoke alarm batteries every six months to ensure function, using time change is a great way to remember
- Smoke alarms are interconnected so when one sounds, they all sound. (Best protection)
- Have alarm panel filled out to correct zones
- The best place to put the fire extinguisher is by the door of the kitchen so you have easy access to it.
- Large ashtrays are provided outside for smokers.
- Swimming pool or hot tub is enclosed by a four-sided fence and locked gate. Receptacles have been tested and are in good working condition — no evidence of arcing or overheating
- The home has tamper-resistant outlets.
- Stair is provided with a handrail(s).
- Stair can be illuminated for nighttime use.
- Stair tread depth and riser height are uniform.
- Ensure your home is safe for children, or else notify guests of potential hazards.

Visit [www.redcross.org/homefires](http://www.redcross.org/homefires) for more information