

**NEW BUFFALO TOWNSHIP INSPECTION AND FEE SCHEDULE**  
**Building and Zoning Department**  
**17425 Red Arrow Highway, New Buffalo, MI 49117 - Phone (269) 469-1011**



**Inspections are to occur at a frequency no less than the following:**

***Inspected Annually***

Assembly occupancies with an occupant load of 100 or more, except churches and synagogues.

High hazard occupancies.

High-rise occupancies, regardless of classification, with a high-rise occupancy defined as any occupancy with an occupied floor more than 55 feet above the lowest level of fire department access.

Institutional occupancies.

***Inspected Every Two Years***

Industrial occupancies

***Inspected Every Three Years***

Assembly occupancies with an occupant load of less than 100. Churches and synagogues, regardless of occupant load.

Business occupancies.

Mercantile occupancies.

Storage occupancies.

Miscellaneous occupancies.

Description	Unit Price
Assembly Occupancy under 10,000 sq. ft.	\$200.00
Assembly Occupancy over 10,000 sq. ft.	\$200.00
High Hazard Occupancies	\$200.00
High-Rise Occupancies	\$1,000.00
Institutional Occupancies	\$150.00
Day Care Centers	\$80.00
Hotels	\$800.00
Industrial Occupancies	\$200.00
Business Occupancies under 6,000 sq. ft	\$300.00
Business Occupancies over 6,000 sq. ft	\$600.00
Mercantile Occupancies under 6,000 sq. ft.	\$80.00
Mercantile Occupancies over 6,000 sq. ft	\$150.00
Miscellaneous Occupancies	\$150.00
Storage Occupancies.	\$200.00
Complaint Inspection	Free if no violation found
Failure to keep appointment	\$25.00
Failure to arrange for re-inspection	\$25.00
Violation(s)	\$100 - \$500
Special Inspection after business hours	\$80.00

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**The following are standard procedures and deviations may occur:**

1. Fire Inspectors will schedule an Initial Inspection with the owner, manager or authorized person(s) by phone, letter or direct contact.

2 Provided below are the procedures for New and Existing Buildings document including the Fire Inspection Service Fees.

**1<sup>st</sup> Initial Inspection:** The Fire Prevention Inspector will perform the initial inspection with the owner, manager or authorized person(s) present. Failure to keep appointment or provide entry for scheduled inspection fees will apply.

**Violation(s) Noted:**

A. Violations will be identified in the inspector's report and a copy provided.

B. Correction of the violations is required within immediate to 30 days. If upon re-inspection the items are not corrected a \$75.00 re-inspection fee will be issued.

C. A field inspection and administrative fee may be applied if abatement action has not been completed within the required time frame by the responsible parties.

**D. Appeals:** A Letter or Appeal must be submitted within 10 days of the date of the report.

**2<sup>nd</sup> Inspection:** The owner, manager or authorized person(s) shall schedule the 2nd Inspection within the abated time. **Failure to arrange re-inspection, keep appointment or provide entry for scheduled inspection fees will apply**

- A. If the violations have been corrected, the case is closed, and no additional field inspection fees will be applied. Administrative fees shall apply for second inspection.
- B. If the violations have not been corrected, they will be identified in the inspector's report and a copy provided
- C. If upon third inspection the items are not corrected a \$75.00 re-inspection fee will be issued along with FINAL NOTICE and penalty per the VIOLATIONS section of NEW BUFFALO TOWNSHIP ODINANCE.

**3<sup>rd</sup> Inspection:** The owner, manager or authorized person(s) shall schedule the 3rd Inspection within the abated timeframe

- A. If the violations have been corrected, the case is closed, and administrative fees shall apply for 3rd inspection.
- B. Civil infraction violation served, and Administrative fees shall apply. (Please see number 11. Violations of the business license application.)
- C. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, to which the Township of New Buffalo has incurred in connection with the municipal civil infraction. In no case, however, shall costs of less than \$100.00 nor more than \$500.00 be ordered. In addition, the Township of New Buffalo shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this.

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Occupancy Category	NFPA 101 /5000 (Occupancy type)	IBC (Group)	Examples
Assembly	Assembly	A-1	Fixed seating, production/viewing
		A-2	Restaurants, Nightclubs
		A-3	Other assembly (gyms, museums)
		A-4	Arenas, pools
		A-5	Bleachers, grandstands
Business	Business	B	Offices, dentists' offices, city halls
Educational	Educational	E	Schools ≤ grade 12
Industrial	Industrial	F-1	Factories with moderate hazards
		F-2	Factories with low hazard (bricks, glass)
Storage	Storage	S-1	Storage with moderate hazards (furniture)
		S-2	Storage with low hazards (canned goods)
High Hazard	Occupancy Type + hazardous contents requirements	H-1	Detonation hazard (explosives)
		H-2	Accelerated burning hazard (flamm. gasses)
		H-3	Supported combustion hazard (flamm. Solids)
		H-4	Health hazards
		H-5	Semiconductor fabrications
Medical Care /Institutional	Healthcare (4+ patients)	I-2 (>5 patients)	Inpatient (24 hr) care, nursing homes
Board & Care	Residential Board & Care (4+ persons)	I-1 (>16 persons)	Personal care services & lodging
Day-Care	Day-Care (4+ clients)	I-4 (>5 persons)	Care & supervision (>24 hr)
Detention & Correctional	Detention & Correctional (1+ persons)	I-3 (>5 persons)	Occupants under restraint or security
Mercantile	Mercantile	M	Display, sale of goods (retail)
Residential	Hotel & Dormitories	R-1	Hotels, Motels (transient use)
	Hotel & Dormitories	R-2	Dormitories
	Apartments		Apartments
	Lodging and Rooming	R-3	Boarding
	Board & Care	R-4 (5-16 persons)	Board & Care, rehab facilities
Special Structures	Occupancy Type + Special Structure provisions	Group U	Towers, tanks