

NEW BUFFALO TOWNSHIP BOARD  
REGULAR MEETING  
FEBRUARY 20, 2012  
17425 RED ARROW HIGHWAY  
NEW BUFFALO, MICHIGAN

Supervisor Dudiak called the meeting to order at 7:00 p.m.

Call to Order

Board Members Present: Dudiak, Heit, Oselka, and Rogers.  
Rahm was absent.

Dudiak led the Pledge of Allegiance

PUBLIC COMMENTS ON AGENDA ITEMS

REPORTS

Monthly departmental reports were received.

Reports

AGENDA ITEMS

Rogers moved, Dudiak seconded to approve \$30,000 be transferred from the General Fund to the Building Fund.

Transfer  
to Bldg.  
Fund

Motion Carried

Rogers moved, Heit seconded to approve items on the consent agenda:

Consent  
Agenda

Minutes of the January 16, and February 2, 2012 Meetings

Treasurer's Report

Bills

1. General \$45,323.59
2. Building \$15,414.73
3. Sewer & Water \$78,187.13  
(\$2,371.00 additional sewer should have been included in January totals)
4. Liquor \$395.61
5. Ambulance \$8,869.67
6. Park Millage \$6,341.80
7. Public Safety Millage \$72,011.56

Berrien County Police Payment - \$45,417.83 for January, 2012 Police Protection

Harbor Country Chamber of Commerce Membership - \$50.00

Michigan Association of Township Supervisors Membership - \$60.00

Dudiak	Yes
Heit	Yes
Oselka	Yes
Rahm	Absent
Rogers	Yes

Motion Carried

**NEW BUSINESS:**

Dudiak moved, Rogers seconded to approve, upon recommendation of The Park Committee, hiring Wightman & Associates to update the five year Township Community Recreation Plan for \$6,500.00.

Wightman & Associates  
Recreation Plan

Motion Carried

Heit moved, Rogers seconded to approve an upgrade for the BS & A software for the assessor for \$6,000.00 and the Building Department for \$8,000.00.

BS & A  
Software Upgrade  
Assessor/  
Bldg. Dept.

Motion Carried

Dudiak moved, Oselka seconded to approve the following amendment to the New Buffalo Township Construction, Inspection, and Utility Acceptance Procedure:

Amend  
Construction  
Acceptance  
Procedure

Under heading "Warranty Period", page 3

First sentence shall now read:

*The developer shall provide a warranty period of one year and maintain an escrow amount of no less than \$3,000 during the warranty period, for all planned public improvements which shall begin upon completion and acceptance of all public improvements by the Township.*

Second sentence shall now read:

*The Township Board may require that an extended warranty, with escrow, be provided based on factors arising during construction or because of exceptions granted to the developer.*

Motion Carried

Heit moved, Dudiak seconded to accept the quote from Country Lane Remodeling for \$1,405.00 for power washing and painting the walls of fire station #2, contingent upon proper paperwork being filed with the Township regarding the business' sole proprietorship status.

Fire Station  
#2 Painting

Motion Carried

Rogers moved, Oselka seconded to accept the quote from Tele-Rad, Inc. for \$768.70 to enable the electronic sign to communicate with the emergency sirens of the fire department and be able to reset itself.

Tele-Rad  
Quote for  
Fire Dept/  
Sign  
Interface

Motion Carried

Discussions were held on Board appointment positions, A 2 Way Digital Control for the warning sirens, Lakeshore Recycling & Disposal Proposal, and Employee insurance and benefits.

Discussions

Oselka moved, Heit seconded to approve the following:

New BCBSM  
Health Policy  
and Life and  
Disability

*New Buffalo Township hereby amends effective April 1, 2012, the in-force Blue Cross/Blue Shield group medical and dental plans for employees.*

*The amended plan is the \$2,000 deductible health savings account eligible PPO plan offered by BCBSM.*

*Eligible employees shall be all employees working at least 25 hours per week and salaried elected officials.*

*Employee contributions to the plan will be based on hours worked and number of dependents covered according to a schedule as developed by the Treasurer, with the goal of employee contributions being approximately 20% of the plan cost.*

*Further, the Township will establish Health Savings Accounts for participating, eligible employees. The township will fund each account in an amount not to exceed \$2,000 per employee with single coverage or \$4,000 for employees with family coverage.*

*Further, since the BCBS contract only permits the Township to offer one BCBS plan and employees enrolled in Medicare may not enroll in the plan, the Township will equalize benefits for employees working more than 25 hours per week and elected officials by increasing the wages of any such employee who is also a Medicare enrollee by the sum of \$350 per month for single coverage and \$350 per month for the coverage of a spouse.*

*Further, the Township will adopt Life and Disability insurance programs for all full time employees working more than 25 hours per week and all elected officials.*

*Cost of these programs not to exceed \$8,000 annually, with final approval to be made at the March, 2012 meeting.*

Motion Carried

Heit moved, Dudiak seconded to adjourn at 8:15 p.m.

Adjournment

Motion        Carried

Submitted,

Paul Oselka  
Clerk