

NEW BUFFALO TOWNSHIP BOARD  
BUDGET HEARING/REGULAR MEETING  
JUNE 21, 2010  
17425 RED ARROW HIGHWAY  
NEW BUFFALO, MICHIGAN

Supervisor Dudiak called the meeting to order at 7:02 p.m. Call to Order

Board Members Present: Dudiak, Heit, Oselka, Rahm, and Rogers

Dudiak led the Pledge of Allegiance

Heit moved, Rogers seconded to open the public hearing on the 2010-2011 budget. Public  
Hearing  
Budget

Public Comments were heard on the budget.

Rogers moved, Dudiak seconded to close the public hearing on the 2010-2011 budget and convene the regular meeting of the board. Close Public  
Hearing

Monthly departmental reports were received. Reports

**NEW BUSINESS:**

Dudiak resolved, Rogers seconded to adopt the general operations millage of .4119 Mills. General  
Operations  
Millage

Dudiak        Yes  
Heit            Yes  
Oselka        Yes  
Rahm          Yes  
Rogers        Yes

Motion        Carried

Heit resolved, Oselka seconded to adopt the public safety millage of .4000 Mills. Public  
Safety  
Millage

Dudiak        Yes  
Heit            Yes  
Oselka        Yes  
Rahm          Yes  
Rogers        Yes

Motion        Carried

Dudiak resolved, Heit seconded to adopt the park millage of .2426 Mills

Park  
Millage

Dudiak        Yes  
Heit            Yes  
Oselka        Yes  
Rahm          Yes  
Rogers        Yes

Motion        Carried

Rahm resolved, Heit seconded to adopt the Budget Resolution 2010-06-21 as presented for the 2010-2011 fiscal year.

Budget  
Resolution

Dudiak        Yes  
Heit            Yes  
Oselka        Yes  
Rahm          Yes  
Rogers        Yes

Motion        Carried

Heit moved, Rahm seconded to set the Supervisor's annual salary to be \$23,320.

Supervisor's  
Salary

Motion        Carried

Dudiak moved, Rogers seconded to set the Deputy Supervisor's annual salary to be \$1,500.00.

Deputy  
Supervisor's  
Salary

Motion        Carried

Heit moved, Rahm seconded to set the Clerk's annual salary to be \$23,320.

Clerk's  
Salary

Motion        Carried

Dudiak moved, Rahm seconded to set the Treasurer's annual salary to be \$23,320.

Treasurer's  
Salary

Motion        Carried

Rogers moved, Dudiak seconded to set the Trustee wages to be \$103.00 per month and \$77.25 per meeting.

Trustees  
Wages

Motion        Carried

Dudiak moved, Heit seconded to increase the hourly wages of the Administrative Assistant, Clerk Assistant/Deputy Clerk/Water & Sewer Billing Clerk, Treasurer's Assistant, Building Department Secretary, Building/Zoning Administrator, Water/Sewer Department Manager, Water Department Worker, and Township/Building Department Maintenance Worker by 3%.

Employee  
Wage  
Increase

Motion Carried

Heit moved, Dudiak seconded to approve the minutes of the May 17, 2010 Regular Meeting and the June 10, 2010 Special Meeting/Work Session.

Minutes  
Approval

Motion Carried

Dudiak moved, Oselka seconded to place the Treasurer's Report on file.

Treasurer's  
Report

Motion Carried

Rogers moved, Heit seconded to approve \$15,000 be transferred from the General Fund to the Building Fund as a loan for expenses.

Transfer  
To Building  
Fund

Motion Carried

Rogers moved, Heit seconded to approve the bills as presented: General Fund \$123,066.67, Building Fund \$17,617.17, Sewer Fund \$60,325.54, Water Fund \$62,928.57, Liquor Fund \$395.62, Ambulance Fund \$8,869.67, Park Millage Fund \$28,823.85, and Trust and Agency \$89,978.88.

Bills  
Approval

Motion Carried

Public Disclosure by Paul Oselka for Memorial Park work.:

Public  
Disclosure  
Paul Oselka

1. My name is Paul Oselka and I am a duly elected and serving Board Member of New Buffalo Township.
2. I am a (principal or sole) owner of Pajay Construction and I have performed construction services for New Buffalo Township.
3. My invoices for services are \$1,250.00.
4. The above disclosure is made pursuant to MCL 15.323, et seq.
5. The above was disclosed at a public meeting of the New Buffalo Township Board on June 21, 2010.

Dudiak moved, Rahm seconded to approve payment to Pajay, Inc. for \$1,250.00 for services at New Buffalo Township.

Payment to Pajay

Dudiak Yes  
Heit Yes  
Oselka ABSTAIN  
Rahm Yes  
Rogers Yes

Motion Carried

Rogers moved, Dudiak seconded to approve payment to Wightman & Associates for \$1,055.00 for the water portion of the Hoder/Maudlin project and \$18,905.00 for the sewer portion of the project.

Wightman Payment

Motion Carried

Heit moved, Rogers seconded to approve payment to Kalin Construction Company for \$119,457.62 for the Hoder/Maudlin sewer project.

Kalin Construction Payment

Motion Carried

Rogers moved, Rahm seconded to approve payment to Burkholder Excavating, Inc. for \$17,685.00 for Payment 1 for Memorial Park improvements.

Burkholder Excavating Payment

Motion Carried

Rogers moved, Heit seconded to approve payment to Fiskars, Inc. for \$93,136.50 for Payment 1 for Memorial Park improvements.

Fiskars, Inc. Payment

Motion Carried

Heit moved, Rahm seconded to approve payment to William McCollum, Architect for \$2,250.00 for architectural services for Memorial Park.

McCollum Payment

Motion Carried

Rahm moved moved, Dudiak seconded to approve \$240,000 be spent for the Wilson Road rebuilding projet.

Wilson Road Rebuilding

Motion Carried

Rogers moved, Heit seconded to approve Change Orders #1, 2, & 3 for Burkholder Excavating totaling \$13,750.00 for Memorial Park improvements.

Change  
Orders  
Mem. Park

Motion Carried

Dudiak resolved, Rahm seconded to approve Resolution #4 for the Harbor Country Drive Sewer ByPass project.

Harbor  
Country Dr.  
Sewer ByPass  
Resolution #4

Dudiak Yes  
Heit Yes  
Oselka Yes  
Rahm Yes  
Rogers Yes

Motion Carried

Rogers moved, Rahm seconded to approve Cyprus poles be purchased from William McCollum for \$2,500 for the Memorial Park amphitheater. Payment to be made once poles are delivered to the Township.

Cyprus Poles  
Purchase

Motion Carried

Rahm moved, Heit seconded to approve postage be paid for the 2010 Summer Tax bills, upon receipt of an invoice.

Summer Tax  
Bills Postage

Motion Carried

Heit moved, Rogers seconded to approve the Cintas program for restroom supplies for the Memorial Park pavilion.

Cintas  
Supplies

Motion Carried

Dudiak moved, Rahm seconded to approve mileage for the Deputy Clerk to travel to Marshall, Michigan for Election Official Accreditation training.

Mileage for  
Dep. Clerk  
Training

Motion Carried

Rahm moved, Dudiak seconded to approve Liquid Propane Training for five firefighters and approve training wages for approximately \$260.00.

Firefighter  
Training

Motion Carried

Rahm moved, Heit seconded to approve Colleen Melendy, Deputy Supervisor, attend an MTA workshop on Managing Human Resources on August 10, 2010. This will be at no cost to New Buffalo Township as the Deputy Supervisor will be paying her own expenses.

Deputy  
Supervisor  
Workshop

Motion        Carried

The Board discussed the inspectors' pay procedure.

Public Comments were heard.

Rahm moved, Heit seconded to adjourn at 7:50 p.m.

Adjournment

Motion        Carried

Submitted,

Paul Oselka  
Clerk